



## **418 POLICY - Adjunct Faculty Positions**

### **418.1 Statement of Policy**

Adjunct Faculty positions with the College are classified as temporary and part-time positions. No benefits are provided in connection with adjunct faculty positions, other than participation in the benefits required by law. The teaching load for adjunct faculty shall not exceed the maximum hours allowed according to Federal or State labor guidelines and any applicable guidelines of the Higher Learning Commission. The duties, compensation, and term of each adjunct faculty position assignment will be specified in a written contract. Persons serving in adjunct faculty positions are subject to all applicable College policies and procedures.

### **418.2 Employees and Adjunct Positions**

Acceptance of an adjunct faculty position assignment by one who is employed by the College under any other contract of employment is subject to approval of the supervisor who has administrative authority over the person in his or her other position of employment. An employee who accepts an adjunct faculty position assignment shall be responsible, along with his or her supervisor, for ensuring that the duties of the adjunct faculty position do not interfere with or conflict with the hours, duties, or responsibilities of the employee's other position of employment with the College.

Adopted December 1997  
Revised December 2010  
Revised July 2015  
Revised October 2018



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