



## **105 POLICY - Financial and Enrollment Reports**

### **105.1 Financial Report Requirement**

On or before the next regularly scheduled Board of Regents meeting following each fiscal month, the staff shall furnish the Board of Regents with a financial report for the preceding month showing cash balances at the beginning of the fiscal year, receipts to date, disbursements to date, any fund transfers, and the current cash balances in all funds administered by Redlands Community College. This report shall include additional supportive schedules reflecting budgetary data in regard to revenues, allotments, and expenditures and shall reflect encumbrances outstanding, reserves for salary contracts, and unencumbered balances for all treasury funds.

### **105.2 Enrollment Report Requirement**

The staff shall submit to the Board of Regents of Redlands Community College copies of all enrollment reports submitted to the Oklahoma State Regents for Higher Education.

Adopted 1991  
Revised 2010  
Revised June 2021



**105      PROCEDURE - Financial and Enrollment Reports**

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